Wow your guests by hosting a meeting or event at one of SAM’s three unique locations—the Seattle Art Museum in downtown Seattle, the Asian Art Museum in Volunteer Park or the Olympic Sculpture Park on the Seattle waterfront. Easily transformed to reflect your personality and vision, SAM’s exquisite views and stunning interiors will make your next event a masterpiece.

Contact Information

**VENUE**

Please contact SAM’s Associate Director of Private Events for information on SAM venues and to check date availability.

**206.654.3140**

venues@seattleartmuseum.org

**CATERING**

Taste is the exclusive provider for all events held at SAM locations. Taste’s artful creativity and passion for fine locally-grown food makes it possible to fully customize made-from-scratch menus, featuring the best seasonal ingredients.

**206.654.1392**

tasteevents@tastesam.com
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Offer your guests the city at their feet. The Seattle Art Museum is steps from the world-famous Pike Place Market, the Seattle waterfront, and most major hotels. Grand, light-filled spaces accommodate large banquets, and the full-service Taste offers private dining. Complete the experience with a private tour of the museum galleries.
Facility Details

**THE BROTMAN FORUM**
- Accommodates up to 400 for a standing reception or 220 seated at tables.
- Features suspended sculpture, *Inopportune: Stage One* by Cai Guo Qiang.

**GRAND STAIRCASE & SOUTH HALL LOBBY**
- Accommodates approximately 250 for a standing reception or up to 120 for a wedding ceremony.

**PLESTCHEEFF AUDITORIUM**
- 293 fixed seats plus wheelchair spaces.
- Mixed-use capabilities with a stage and projection screen.
- No food or beverages inside the room. Catering available in adjacent South Hall lobby after public hours.

**SIMONS BOARD ROOM**
- Accommodates approximately 100 for a standing reception or 60 seated at tables.
NORDSTROM LECTURE HALL

- 103 fixed seats plus two wheelchair spaces.
- No food or beverages inside the room. Catering available in adjacent foyer after public hours.

ARNOLD BOARD ROOM

- Accommodates 140 for a standing reception or 90 seated at tables.
- Can be divided into two meeting spaces.

PRIVATE DINING ROOM IN TASTE

- Dining capacity 28.
- Removable tables and chairs.
- Ideal for rehearsal dinners and other intimate affairs.
- Space is reserved through Taste at 206.332.1348 or tasterestaurant@tastesam.com.

ART GALLERIES

- Add private access to SAM’s collection or special exhibitions.
- Enhance the experience with a guided tour or audio guide available for certain exhibitions.
AVAILABLE EQUIPMENT

• 12 white plastic 6’ tables
• 18 wooden conferences tables
• 30 round 5’ tables
• 250 dark wood chairs

PARKING

• For information about parking in nearby garages, click here.
• To arrange for complimentary guest parking in the Russell Investment Center Garage, please contact Republic Parking at 206.264.8444.
Located in lush Volunteer Park, the Asian Art Museum is a historic Art Deco building featuring a world-renowned collection of Asian art. Take advantage of free parking, the Seattle skyline view, and nearly 50 acres of beautifully manicured park lawns and gardens.
Facility Details

FULLER GARDEN COURT

- Up to 200 guests for a standing reception or 90 seated at round tables.
- Option to add access to adjacent galleries for private viewing.
- Includes access to Front Terrace for wedding ceremony, weather permitting. Indoor ceremony options are also available.
- The front grassy lawn and other outdoor sites within Volunteer Park can be reserved through Seattle Parks and Recreation.

ALVORD BOARD ROOM

- Up to 150 guests for a standing reception or 90 seated at round tables.

EMMA BAILLARGEON STIMSON AUDITORIUM

- 219 fixed theater-style seats.
- No food or beverages inside the room.

ART GALLERIES

- Add private access to SAM’s beautiful collection of Asian art.
- Enhance the experience with a guided tour led by a knowledgable SAM docent.
AVAILABLE EQUIPMENT

• 15 round 5’ tables
• 10 rectangular 6’ tables
• 1 rectangular 8’ table
• 6 silver café 32” tables
• 120 natural wood chairs
• Approximately 40 short wooden stools

PARKING

• Parking is complimentary throughout Volunteer Park and in nearby residential neighborhoods on a first come, first served basis.
Treat your guests to spectacular views of Elliott Bay, the Olympic Mountains, and gorgeous sunsets! This waterfront venue offers indoor and outdoor event space alongside world-class sculpture.
Facility Details

PACCAR PAVILION & TRUST FOR PUBLIC LAND COVERED TERRACES

• Accommodates up to 300 for standing reception or 140 seated at round tables.
• Includes private access to Amphitheater for wedding ceremony.
• Concrete floors are ideal for dancing.

BILL & MELINDA GATES AMPHITHEATER

• Outdoor space available for a maximum of 180 guests.
• Includes access to outdoor North TPL Terrace, under covered awning. In case of rain, a maximum of 120 guests can be accommodated under the awning.

ALVORD ART LAB

• Accommodates up to 46 for standing reception or 40 seated at round tables.
• Available both during and outside of public museum hours.
PARK GROUNDS
• Nine-acre outdoor park is open to the public daily from sunrise to sunset.
• Contact SAM’s Associate Director of Private Events for information on outdoor ceremonies of 15 people or less.

AVAILABLE EQUIPMENT
• 220 white indoor chairs
• 28 round 5’ tables
• 10 rectangular silver 5’ tables
• 4 short indoor café tables
• 8 short outdoor café tables
• Approximately 40 red chairs for indoor/outdoor use (varies by season)

PARKING
• Paid parking is available in the PACCAR Pavilion garage, located underneath the pavilion. To rent this for private use during your event, please contact Kenaw Wagaw, Republic Parking Operations Manager or call 206.786.8736.
• Metered street parking is also available throughout neighborhood.
DECORATIONS/MUSEUM POLICIES

- Public spaces, such as the Brotman Forum, South Hall/Grand Staircase, Fuller Garden Court, and PACCAR Pavilion, can be reserved only outside of public museum hours. With the cleaning and set-up time required, events can begin as early as 90 minutes after the museum closes.

- Events can run as late as 11 pm, with the option to extend to midnight for an additional $300 fee.

- All displays, exhibits, and decorations must be free standing without attachments to the walls, ceilings, or floors. Artwork or sculpture may not be labeled or decorated. Decorations, displays, and their installation must be approved by SAM prior to the event.

- When staging your decorations at the Olympic Sculpture Park, please keep the park environment in mind. Do not put nails into trees, or stake anything into the ground.

- Votive candles in glass containers are the only candles allowed in SAM event spaces. A maximum of four votive candles per table is allowed in the Simons Board Room because of the wall murals. No candles of any sort are allowed in museum art galleries. Anytime votive candles or sterno are lit, an attendant (supplied by caterer or facility user) must be present in the room with a fire extinguisher. Sparklers or fireworks are not permitted on museum property.

- To avoid pests or infestation, bark, seed pods, fruit, and pollen-bearing plants may not be used for decorations. Floral arrangements must be obtained from a licensed, commercial florist. SAM will provide a list of conservation restrictions on plants and flowers.

- Helium balloons, glitter, rice, flower petals, sand, confetti and similar materials are not permitted.

- The only permissible adhesive material is blue painters’ tape for the floors and other surfaces. Gaffer’s tape is also allowed for floor use in certain rooms.

- Any item that may be considered an art object must be checked into and out of the museum through the Loading Dock Security Guard using an Object Release Form.

- SAM requires insurance coverage to be in place for the event. Client has the option to obtain this independently or client may choose to be added to the Museum’s Tenant Users Liability Insurance Protection (TULIP) policy for the event. The cost for the TULIP policy is $1.00 per guest and will be included on the final SAM invoice, if alternate insurance coverage is not arranged.

- Activities in Myrtle Edwards Park and along Alaskan Way (Olympic Sculpture Park), and in Volunteer Park (Asian Art Museum) must be arranged for by User separately with the Seattle Parks Department. Museum does not own or control these areas, and cannot be responsible for activities thereon or on adjacent streets.

- Optional audio visual services are available for an additional fee.
At Taste, our artful creativity and passion for fine locally-grown food makes it possible to customize made-from-scratch menus, featuring the best seasonal ingredients. No idea is too big and no detail is too small. Whether it’s a private gathering, a family wedding, or a formal affair, let us help make your event vision a reality.
FOOD & BEVERAGE

• Food and beverage minimums are assessed based on the event space, time of day, day of the week, and season.

• Please note that menu prices do not include labor, rentals, tax or gratuity.

• All bottled beverages are based on consumption and will be tallied following your event.

• Specialty beverage requests must be made one month in advance to ensure product availability.

LABOR

• Onsite service labor is charged by the hour for the set-up, service and tear-down of your event.

• $28 per hour per staff member with a four-hour minimum.

• Total amount of staff dependent on service needs and event style.

RENTALS

• All onsite tables, chairs and other furniture are available for your event at no cost.

• Biodegradable plates, forks, napkins and cups provided at no cost.

• In-house linen is available in black or white at a discounted price of $3.50 each.

• China, glassware, flatware and other service needs can be rented on your behalf.

• Taste is always happy to assist with specialty rentals, décor and floral as well.

SERVICE CHARGE

• 20% on all food, beverage and labor.

TAX

• 9.5% for all items.
THANKS FOR CONSIDERING SAM AND TASTE FOR YOUR NEXT EVENT.
