

Seattle Art Museum Unpaid Internship Description

Title: Accessibility Intern

Department/Location: Education/Curatorial

Staff Mentor: Museum Educator, School & Educator Programs

Learning Objectives: This individual will work to anticipate and remove barriers to visiting the museum for people of all abilities, with a primary focus on people who are blind or have low vision. A unique opportunity to work across departments, this individual will support the work of both Education and Curatorial Divisions.

Intern Tasks:

- Create resources for visitors who are blind or have low vision, including but not limited to verbal descriptions of works across SAM's global collection.
- Using Adobe InDesign, create large print label booklet for special exhibition works.
- Provide administrative support for Art Beyond Sight, a tour program serving the blind and low vision community.
- Attend and participate in Art Beyond Sight programs.
- Attend Curatorial and Education Division meetings.
- Attend meetings and contribute to the work of SAM's internal Access Team.
- Expected time commitment: 8-12 hours per week, April-June 2018, flexible within Monday-Friday 9 am-5 pm work week, with occasional Saturday afternoons.

Qualifications:

- Commitment to inclusivity and accessibility.
- Awareness of best practices in Museum Education.
- Broad understanding of art processes, history, and criticism.
- Experience working with people who are blind or have low vision preferred.
- Familiarity with low vision publishing standards a plus.
- Experience writing or presenting verbal descriptions a plus.
- Ability to work with staff and volunteers in a professional manner on a variety of tasks.
- Ability to communicate effectively to staff, volunteers and public.
- Basic knowledge of Adobe InDesign preferred.
- Basic filing, typing and computer skills.
- Ability to ask for help and accept supervision and evaluation of your work.
- Abide by the Standards for Museum Volunteers/Interns as outlined in the Volunteer/Intern Packet.

Physical Requirements:

- Ability to sit for up to four hours.

Education:

- Bachelor's Degree, or equivalent experience, in Art, Art History, or Education preferred.

APPLICATION PROCESS:

Submit via mail or email

- Letter of interest
- Resume

- SAM Internship Application (available at <http://www.seattleartmuseum.org/about-sam/careers#int>)
- Two letters of recommendation.
- Writing sample (5 pages or less)

Mail: Manager of Volunteer Programs
Seattle Art Museum
1300 First Avenue
Seattle WA 98101-2003

Email: volunteer@seattleartmuseum.org