

**Seattle Art Museum
Unpaid Internship Description**

Title: SAM Camp Intern

Department/Location: Education/ Seattle Art Museum & Olympic Sculpture Park

Staff Mentor: Museum Educator for Teen, Family and Multigenerational Programs

Learning Objectives: Intern will assist program staff in providing meaningful, hands-on experiences with the visual and performing arts and offer support for SAM CAMP recreational activities for program participants (1-5 graders).

Intern Tasks:

- Assist the program staff in preparing for art studio sessions by organizing and setting up supplies and helping with breakdown after activities.
- Provide encouragement and meaningful response to participants as they learn, and play.
- Assist in supervision of children during activity breaks and playtime. This includes positive behavior management.
- Assist in administrative tasks involving supplies, registration and trainings prior to the beginning of SAM camp and after SAM camp has ended.
- Filing and other administrative support
- Meet with the lead staff to assess the internship experience.
- Abide by the Standards for Museum Volunteers.

Time Commitment:

Internship begins mid-June and ends mid-August

July 9 - July 27, Monday – Friday (Full-time at SAM Camp 8:30 – 4:30)

Before and after the 3 weeks of SAM Camp, Part-time or full-time (M-F)

Qualifications:

- Ability to work with children and staff.
- Ability to communicate well.
- Caring, encouraging manner.
- Ability to work with a variety of art materials and techniques.
- Ability to work with staff and volunteers in a professional manner on a variety of tasks.
- Basic filing, typing and computer skills.
- Ability to ask for help and accept supervision and evaluation of your work.
- Abide by the Standards for Museum Volunteers/Interns as outlined in the Volunteer/Intern Packet.

Physical Requirements:

- Ability to stand and walk around the Art Studio and outdoor play areas.
- Some manual dexterity (in preparing supplies and assisting children with art making).
- 20/20 or corrected vision (to see children’s artwork in order to respond in a meaningful way).
- Some lifting (generally not more than 10-20 pounds).

APPLICATION PROCESS:

Submit via mail or email

- SAM Internship Application (available at <http://www.seattleartmuseum.org/about-sam/careers#int>)
- Cover letter
- Resume
- Two letters of recommendation

Mail: Internship Coordinator
Seattle Art Museum
1300 First Avenue
Seattle WA 98101-2003

Email: internships@seattleartmuseum.org